**MINUTES OF THE PASTORAL COMMITTEE MEETING HELD @ 7PM ON THURSDAY, 22 OCTOBER 2020 IN THE MICHAEL KENNEDY CENTRE AT MATER DEI CATHOLIC CHURCH.**

Attendees:

Michael Fernandes, Fr Isidore, Michael Eather, Lucy Mitry, Marguerite Derrig,

Apologies: Sonia Riley, Paul Watson

1. Welcome given by Michael Eather @ 7.05pm
2. Opening prayer given by Fr Isidore @ 7.07pm
3. Minutes of the previous meeting read by all & accepted by Marguerite Derrig and seconded by Michael Eather.
4. Principal’s report (Michael Fernandes)

**Mater Dei Parish Council Meeting - Principal's Report**

**2020 Sacrament Schedule**(COVID restriction changes)

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| --- | --- | --- |
| Sacrament | COVID changes | Sacramental Mass |
| **Confirmation** | Confirmation was cancelled in Term 2, 27/5/20 and moved to Term 4 and Father Isidore conferring the sacrament. | Tuesday 27/10/20 - 7pm- 16 childrenTuesday 3/11/20- 7pm  15 children |
| **Eucharist** | Adjusted from Sunday mass 12 and 13/9/20 to 3-4 families at week day masses during Term 3 | Week days Masses during Term 3 |
| **Reconciliation** | Adjusted to ¾ families at weekday Masses in Term 4 and changed again to two sacramental ceremonies | Tuesday. 11/11/20 & 17/11/20 5.30pm |
| **October-Month of the Rosary**• Children are saying the rosary each day at school in October• Parents are invited to say the rosary in the church before school-Mary-clare is organising.**Building Projects- Mater Dei Parish School**Aim to continue to improve the property. 1. Construction new senior student toilets and Year 6 classroom. (began 20/12/18 f finished April 2019) 2. Extension of original classrooms (K-2) and refurbishment of infants toilets. December 2019- completed May 2020. Total Cost $1.8m: SCS $1.5m School $300 000.3. Landscape architect engaged in 2020 to plan and cost the renovation of Kindergarten courtyard to create an adventure playground. Design and cost of $135 000 was submitted to Sydney Catholic Schools in October for support with the aim to complete the work in the holidays. |
| **Enrolment Trends**2018   Total           4022019   Total           4042020(Feb) Total 4102020(October) Total     419 2021  Total         431 |
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|  |  |  |
| --- | --- | --- |
| Feb 2020 | October 2020 | 2021 |
| Kinder | 58  | 60 | 64 waiting list |
| Year 1 | 56 | 55 | 60 |
| Year 2 | 63  | 64 & waiting list | 55 |
| Year 3 | 57  | 60 | 64 |
| Year 4 | 62  | 64 & waiting list | 59 |
| Year 5 | 64  | 64 & waiting list | 64 |
| Year 6 | 50  | 52 | 64 |
| Total | 410 | 419 | 430 |

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1. **Parish** Ministry Co-Ordinator’s Report (includes Parish Priest’s report & Youth Ministry Co-Ordinator’s Report.) (Michael Fernandez)

Parish Priest update for MD Parish Council Meeting 22/10/20 (since 27/2/20)

1. MD side gate intercom fault fixed (It was inconsistently beeping)

2. MD projector was repaired and we had a loan projector till it was fixed

3. Lockdown announcement was made on 23/3/2020 due to Covid19. Public School Mass, all weekday masses, MD Confirmation info night were cancelled due to the pandemic.

4. 13/9/20 – 4 x RCIA candidates were confirmed.

5. 26/9/20 – Completed First Eucharist 2020 for MD School

6. Covid19: Mater Dei Parish has been registered as Covid Safe. We have received our own QR code which is displayed in the foyer.

7. The Parish Office is ready for a non-financial audit from the Chancery

Update from Youth Ministry Coordinator: None available from our Youth Coordinator Natalie Prego due to COVID19.

1. Christmas 2020 - Discussion of possible Christmas sausage sizzle to be held on 13 December 2020 (if possible)
2. Combined Parish Dinenr 2021 – Doltone House - Theme “masquerade” - date @June 2021 depending on outcome of Covid. (will be confirmed and discussed in February 2021).
3. Parish Safeguarding
* Discussed Michael Eather attending to Risk assessment courses available, currently there are 2 available online, one for the acolytes and catechists
* A teacher will be coming to St Raphaels to train 5 people who did not do the course online
* The online course will need to be completed every 3 years
1. Parish Calendar & other items from previous minutes.
* Father Isidore’s book keeper (Maria Awad) resigned 3 weeks ago. Father Isidore has interviewed a person sent by the Chancery to replace Maria. (wage is @$45 per hour.)
* Due to Covid, Easter program could not go ahead
1. General Business:
* Discussed air-conditioning to be installed in the Church.
	+ - Quote received for Split System Air Conditioning for MD church:
		- Daikin wall mounted split inverter 9.4kw reverse cycle x 6 (One in Sanctuary, 4  in the body of church (along the Devine Mercy Picture side), and one in the Loft
		- Daikin wall mounted split inverter 3.5kw reverse cycle for Crying Room
		- Quote received in June 2020 for total $24,000 (incl GST).
		- Company: Blue Star Air Conditioning P/L
		- Father will discuss with MD school if they can contribute to cost and future upkeep
* Father will present balance sheet to next parish council meeting

Next meeting:  11 February 2021

Thursday @ 7pm at Mater Dei Michael Kennedy Centre.

Closing Prayer – Father Isidore

Meeting closed: 8.57pm